

**AQUATICS RESOURCE GROUP**

Executive Meeting of the Board

*Thursday, April 8th, 2021, 1p-3p, Board Only*

*Proposed Next Meeting: May 13th, 1p-3p*

***AGENDA***

**Anticipated Attendees:**

Jimmy Lyon, Fauquier County Parks & Recreation

~~Kendall Evans, City of Norfolk Aquatics~~

Ashley Fink, Prince William County Public Schools

Tammy Yelmgren, Fairfax County Park Authority

Brandon Ware, Town of Leesburg Parks & Recreation

~~Sandy Kellogg, Fairfax County Park Authority~~

~~Eric Nielsen, Fairfax County Park Authority~~**~~​~~**

Molly Knapp, Winchester Parks & Recreation

Josh Sharitz, Blacksburg Parks and Recreation

Kat Fish, Prince William County Parks & Recreation

1. Procedural Items:
   1. Check in – Roundtable
   2. Group activity (I’m in)
   3. Meeting Notes – molly approves, Brandon or josh seconded, everyone else aye’d
2. Discussion and action items:
   1. VRPS Update from Kat – annual school out there. June 30th is deadline and need to go to ARG members or divided up
   2. E-Update talk series. Kat and admin team working on it. Honing on key controversial topics, NRPA guests, CEUS and webinar set up by April 19. Meeting next week as a board. Constant Contact – talk about conference – need to figure out rate for 2021 conference cost. Kat needs to find $ amount. Lori does not have 2021 budget for ARG board – need to do some research and send to Lori. Jimmy – we may have missed submitting but super easy if we can look at the form and answer the questions. This is a PROJECTION to give an idea of how much it would be. Every year we start Zero because we cannot carry over funds. VRPS may front some money if we need help. Usually money is routing back to Foundation, this year it was routed back to Corona Virus fund.
   3. Workshop – money set aside
      1. Who is attending? Kat, Molly, Jimmy, Brandon maybe, Tammy maybe due to getting vaccine, Ashely, Eric?
      2. Question Moderator – Introductions? Molly can help
      3. Introduction
      4. Outline for round table
         1. Josh submitted a few questions
         2. If anyone can submit topics before Monday to Ashley. Ashley has a list and Kat is able to help get the list out so we do not have any repeating questions.
         3. Google Doc
         4. Moderator??
      5. Dry run through – Ashley can send link if you want to attend and then
   4. Round table update
      1. ? Same as above?
   5. NSA, May 5th
      1. Virtual Open House May 4 to get folks more acclimated with NSA and VRPS. Provide information on VRPS, NSA, Service groups.
      2. Each resource group needs to attend. Tammy is a maybe and Molly is interested. Ashley can also help. Brandon is willing to help out as well.
      3. Get your face with a name! Help folks get to know about us!
   6. Board meeting with Social Update (Molly) 1p-3p
      1. Ideas
         1. Kahoot or trivia
         2. Virtual games
         3. Molly to email out – need to send our top 3 back to Molly by Friday, April 9
      2. Time? = limit game to 30 minutes? No more than an hour total depending on involvement
   7. Review Work Plan
      1. Review tasks and deadlines
         1. VRPS Magazine
         2. Constant Contact set out March 15 by Tammy
         3. Social Meeting – have not created a page
         4. Workshops –
         5. Monthly roundtables
         6. CEU applications process – still need to be done
         7. Sponsors – have meetings with sub-committee members and go out to get sponsorship.
         8. April 21 for conference social – Jimmy and Ashley to get to board in May. Not sure what we have planned. Need advertisement by next meeting?
         9. SOPS – May 13th Tammy to submit first
         10. Bylaws – deadline for June
         11. Elections for next meeting?
             1. Look at Bylaws about filling holes
   8. Team Building
      1. Grab an item and tell us about why it is special to you
         1. Jimmy – loves his partnership with Coca-Cola!
         2. Molly – loves her mini fridge and her Diet Coke!
         3. Tammy –has a Tigger mug from childhood and a Disney Lanyard with Tigger pins and Fairy Godmothers
         4. Kat – her fur babies! Photos everywhere <3
         5. Brandon – UVA mug which reminds him of how far he has come and personal memories
         6. Josh – chili cook off trophy
         7. Ashley – used to work for PWRC. Last LG Olympics her team won the Spirit Award and they gave it to Ashley to have
3. Committee Updates
   1. Communications
      1. Constant Contact – possibly go out Monday, April 12
         1. If you have anything you want to add, send to Brandon.
         2. *Pre-Season Training is the theme*
            1. *Ashley found some stats*
      2. Facebook
         1. Post something on Facebook
   2. Professional Development
      1. Find possible speakers for round tables or board meetings
      2. Maybe a Dermatologist?
   3. Sponsors
      1. *Look at numbers and cost*
      2. *VDH seminar – Jimmy secured Harper and company. Jimmy recommends sending the tiers list to Dan Berry and see where he wants to be. Ashley will send out to board. VDH webinar in the works, but waiting on Olivia.*
4. KUDOS
   1. Ashley kudos to jimmy for getting sponsor. Jimmy will be the moderator for the VDH webinar.
   2. Ashely kudos to Josh for getting questions for round table
   3. Ashley kudos to Tammy for getting out first Constant Contact
   4. Ashley kudos to Brandon for getting Constant Contact this month
   5. Ashley kudos to Eric for getting presentation out for first workshop
   6. Ashley kudos to Molly for getting flyers out and her wonderful personality!
   7. Brandon kudos to Ashley for getting everything done for the Board
   8. Brandon kudos to Molly for always being there