

VRPS NORTHERN SERVICE AREA
Executive Team Meeting
March 7, 2022 – 1:00pm
Microsoft Teams

MINUTES

Attendees Emilie Shumate, Roberta Korzen, Lyndell Core, Brian Gannon, Tommy Cureton, Nicole Falceto, Chezia Calloway

Emilie displayed the current 2021 schedule. Upcoming events include the April business meeting and workshops, May new member open house (virtual) and June business meeting (location TBD).

Emilie displayed the current workplan. Discussions as follows:

Brief discussion about options for scholarship awards (hoping to award 1-2 VRPS membership scholarships by June). It was noted that VRPS offers scholarships for events such as conferences and LTI.

Need to finalize CEUs for April 21 workshops.

Brian shared survey results from January meeting (attached). Discussion about logistics for surveying participants on April 21 (business meeting, workshops or both?).

Discussion about working with GMU and promoting open house to students. Emilie noted a previous attempt to work with GMU, including possibly hosting a meeting on campus, never materialized. Current membership fee structure for students was discussed, including possibility of student fee being one-time as opposed to annual.

Discussion about recruiting additional support from membership, even if for small tasks such as reserving venues.

Sponsorships: Lyndell is working to determine what the return to potential sponsors should be, using VRPS magazine as a benchmark.

Discussion about magazine deadlines and assignments. Brian noted current magazine schedule is on VRPS website. June deadline is May 15, November deadline is October 15.

Planning for April 21: Roberta's speaker will be virtual: any issues with CEUs? Emilie said she should check with Lori to make sure. Brian noted parking garage at Lubber Run is free for up to four hours, at which point \$1/hour fee kicks in. Lyndell to explore options.

New VPRS website: still waiting to learn all the features before knowing what our options are, particularly for file sharing/storage. LiveBinder was discussed as an option; budget is currently not able to support paid services.

The meeting was adjourned at approximately 2:15 p.m.

Comment report

Lists all the questions in the survey and displays all the free text responses to these questions, if applicable.

Table of contents

Report info.....	1
Question 1: How many NSA meetings or events have you attended?.....	2
Question 2: How did you hear about today's meeting?.....	3
Question 3: How useful was this meeting useful in learning new skills or ideas for your workplace?.....	4
Question 4: Do you have any recommendations for improving these meetings or topics you'd like to disc.....	5
Question 5: If you received notice of this meeting by word of mouth and would like to be added to the.....	6

Report info

Report date:

Friday, March 25, 2022 11:50:37 AM EDT

Start date:

Wednesday, February 16, 2022 12:14:00 PM EST

Stop date:

Tuesday, February 22, 2022 12:14:00 PM EST

Stored responses:

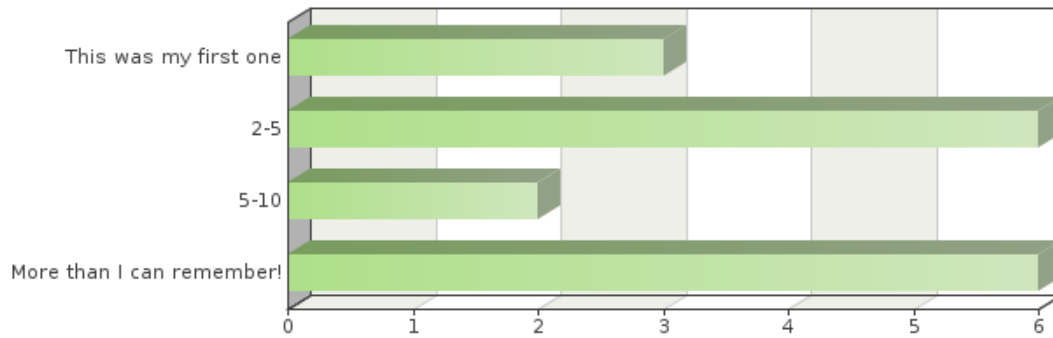
17

Number of completed responses:

17

Question 1

How many NSA meetings or events have you attended?



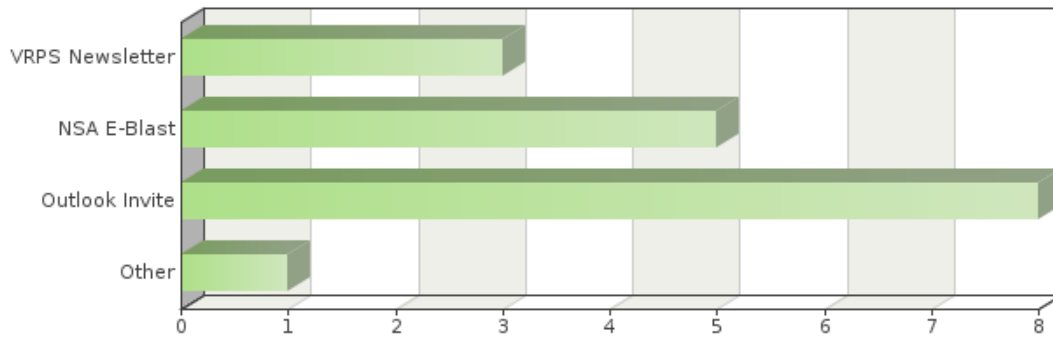
Frequency table

Choices	Absolute frequency	Cum. absolute frequency	Relative frequency	Cum. relative frequency	Adjusted relative frequency	Cum. adjusted relative frequency
This was my first one	3	3	17.65%	17.65%	17.65%	17.65%
2-5	6	9	35.29%	52.94%	35.29%	52.94%
5-10	2	11	11.76%	64.71%	11.76%	64.71%
More than I can remember!	6	17	35.29%	100%	35.29%	100%
Sum:	17	-	100%	-	100%	-
Not answered:	0	-	0%	-	-	-
Average:	2.65	Minimum:	1	Variance:	1.37	
Median:	2	Maximum:	4	Std. deviation:	1.17	

Total answered: 17

Question 2

How did you hear about today's meeting?



Frequency table

Choices	Absolute frequency	Cum. absolute frequency	Relative frequency	Cum. relative frequency	Adjusted relative frequency	Cum. adjusted relative frequency
VRPS Newsletter	3	3	17.65%	17.65%	17.65%	17.65%
NSA E-Blast	5	8	29.41%	47.06%	29.41%	47.06%
Outlook Invite	8	16	47.06%	94.12%	47.06%	94.12%
Other	1	17	5.88%	100%	5.88%	100%
Sum:	17	-	100%	-	100%	-
Not answered:	0	-	0%	-	-	-
Average:	2.47	Minimum:	1	Variance:	1.01	
Median:	3	Maximum:	5	Std. deviation:	1.01	

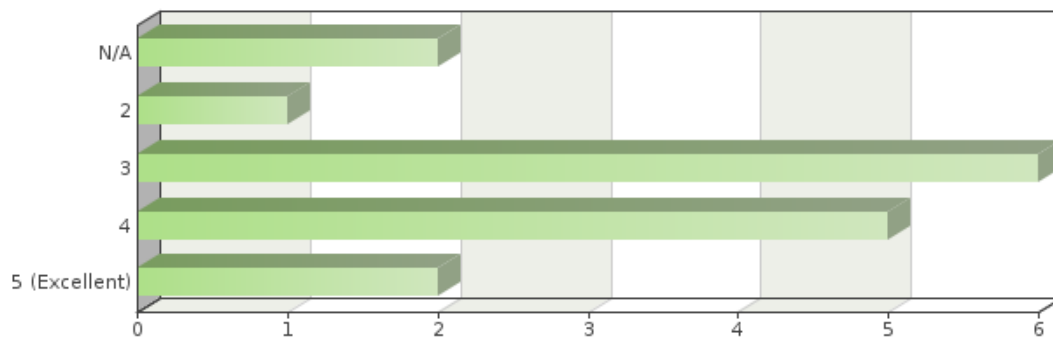
Total answered: 17

Last choice text input

January Social

Question 3

How useful was this meeting useful in learning new skills or ideas for your workplace?



Frequency table

Levels	Absolute frequency	Cum. absolute frequency	Relative frequency	Cum. relative frequency	Adjusted relative frequency	Cum. adjusted relative frequency
N/A	2	2	11.76%	11.76%	12.5%	12.5%
2	1	3	5.88%	17.65%	6.25%	18.75%
3	6	9	35.29%	52.94%	37.5%	56.25%
4	5	14	29.41%	82.35%	31.25%	87.5%
5 (Excellent)	2	16	11.76%	94.12%	12.5%	100%
Sum:	16	-	94.12%	-	100%	-
Not answered:	1	-	5.88%	-	-	-
Average:	3.57	Minimum:	2	Variance:	0.73	
Median:	3.5	Maximum:	5	Std. deviation:	0.85	

Total answered: 16

Text input

Love the sharing

It was my first meeting so it was helpful to hear from other jurisdictions and learn the meeting agenda and information that is typically shared.

It's pretty fast paced. Organized and responsive to contributors to leave remarks in the comments for follow up and connections. The energy and enthusiasm was contagious.

Question 4

Do you have any recommendations for improving these meetings or topics you'd like to discuss at a future meeting?

Text input

I always like to hear from each agency on what they are doing - programming, special events, new software, hiring processes, etc.

I would be very interested in the Special Events Resource Group. Many years ago I was heavily involved with the Aquatics Resource Group and am eager to get back into VRPS and NSA :)

Not right now. the round table is helpful!

no its dynamite!

NSA training opportunities that we can send our staff to in order to increase connection to the industry. See if there is interest in starting a NPRA Certification Study Group. Would jurisdictions be interested in conducting a Summer job fair in April at a central location that we can all contribute to plan, pay for space, and strategically advertise.

Keep the agenda up on the screen, highlight which item we are on so participants can also keep track of agenda items and people coming in late know where we are in the agenda

I was attending my first meeting to get an idea of what these meetings entail. I have reached out to potentially join a subcommittee

Would it benefit to have themes? I think everyone has been really busy and today we rolled through quickly. But didn't really cover any topics besides general updates.

Not just yet.

I appreciate you keeping on time and the roundtable discussions. Staying very organized and on topic is great!

Covid updates please!

Question 5

If you received notice of this meeting by word of mouth and would like to be added to the distribution list, please add your contact information below:

Text input

chezia.calloway@loudoun.gov
